



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF FUNERAL SERVICES LEGISLATIVE SUBCOMMITTEE
MEETING DATE AND TIME:	Wednesday, July 27, 2011, 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, second floor of the Cannon Building
MINUTES APPROVED:	December 9, 2011

SUBCOMMITTEE MEMBERS PRESENT

Chad Chandler, Subcommittee Chairman, Professional Member
Robert O. Wright, Professional Member
William Torbert, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
James Collins, Director of Professional Regulation
Michele Howard, Administrative Specialist II
Sandra Wagner, Administrative Specialist III

SUBCOMMITTEE MEMBERS ABSENT

None

OTHERS PRESENT

None

CALL TO ORDER

Mr. Chandler called the meeting to order at 10:22 a.m.

REVIEW AND APPROVAL OF MINUTES

Mr. Torbert made a motion, seconded by Mr. Wright, to approve the minutes of the May 2, 2011 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion of Licensure by Reciprocity

Discussion of Inspections for Funeral Establishments

The Committee tabled these discussions until the next meeting when DAG Stevenson is present. Ms. Howard will email a list of members of the Joint Sunset Committee to Mr. Wright. Ms. Howard will also email a copy of the 1997 Final Report of the Joint Sunset Committee and a copy of 1998 House Bill 629 to the Board members for review.

PUBLIC COMMENT

None

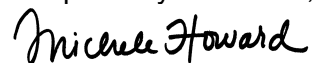
NEXT MEETING

The next meeting of the Funeral Legislative Subcommittee will be held immediately following the regular Board meeting on Wednesday, September 28, 2011.

ADJOURNMENT

There being no further business, Mr. Torbert made a motion, seconded by Mr. Wright, to adjourn the meeting at 10:58 a.m. The motion was unanimously carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Michele Howard". The signature is written in a cursive, flowing style.

Michele Howard
Administrative Specialist II